




PURCHASE ORDER

Supplier : DAGOEMC	P.O. Number: 2025041225
Address : PRK. GALINGAN MANKILAM TAGUM CITY DDN 8100	 O20250412253C23AF7CC
TIN: 000-659-655-001 PhilGEPS Registration No. : 201304131749506079790 Tel./Mobile/Fax No. : 09173084541 Registration Certificate : DTI	Date : Apr 15, 2025 P.R. No. : 2025042482 Procurement mode: Negotiated Procurement - Direct Retail Purchase

Req. Office : **Provincial Prosecutor's Office**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____	Payment Term : ON ACCOUNT	Delivery Term: Pick up
Place of Delivery : Location of the winning bidder		

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	1.00 Lot	GASOLINE xtra/special	20,000.00	20,000.00
2	1.00 Lot	DIESEL	60,542.00	60,542.00



Remarks :

TERMS AND CONDITIONS

1. Bid Prices for procurement using the Retail Pump Price or the price of petroleum fuel per liter, such as, gasoline, diesel oil and kerosene, as established by retailers, dealers or gas stations for the day. Cost for E-VAT and other governmental costs which fall equally on all prospective suppliers are presumed to be included in the computation of the bid price.
2. For staggered deliveries, the procuring entity shall make, after every delivery, an accounting of the amount actually payable based on the date of the delivery receipt to determine the allowable unit/volume that may still be ordered from the remaining amount allotted for each POL product. The procuring entity shall be allowed to make adjustments in the units/volume to be delivered per type of product to conform to the remaining amount in the total contract price.
3. The supplier shall be responsible to dispense fuel to **Provincial Prosecutor's Office** vehicles only and ensure that issued fuel will not exceed PO allocation.
4. Fuel, Oil, Lubricants and Other Services shall be available to the **Provincial Prosecutor's Office** upon the issuance of the approved Purchase Order (PO). All purchases must be accompanied by properly accomplished and duly signed PO.
5. The supplier shall ensure that a transaction slip/receipt/invoice shall be issued every time fuel is withdrawn or other products/services are given; that the transaction slips accurately reflects any and all purchases charged to the **Provincial**

Procurement of gasoline that will be consumed of the provincial prosecutors office -2nd quarter

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme :  CHRISTOPHER IAN R. CANUMAY _____ (Signature over printed name) 4-15-25 _____ (Date)	Very truly yours, By the Authority of the Governor  JOEFREY C. MIRAFUENTES MPA Supervising Admin. Officer EDWIN I. JUBAHIB Governor _____ (Date)
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NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.



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Prosecutor's Office; maintain a comprehensive register to record all withdrawals made on a per vehicle basis; issue an accurate Statement of Account with copies of transaction slip/receipt/invoice based on terms and conditions no. 6.

6. Payment shall be made by the **Provincial Prosecutor's Office** within **30** calendar day/s from receipt of the **15 days** billing with complete attachments covering actual purchases.

7. The supplier shall provide immediately the following documentary requirements for the processing of payment, viz:

- a) Mayor's permit
- b) BIR Certificate of Registration
- c) Omnibus Sworn Statement
- d) PhilGEPS Registration Number (Number only Red or Platinum Membership)

8. The supplier shall be located within **2** radius from the requisitioning office.

9. No advance withdrawal is allowed prior to the approval of the Purchase Order.

10. Additional fund allocation due to supplemental budget, augmentation shall follow the usual procedures of procurement.

11. The supplier shall provide fuel, oil, lubricants and other products/services requirement of the **Provincial Prosecutor's Office** service vehicles including free of charge basic services like windshield cleaning, oil/water level checking, and tire pressure gauge measurement.

12. The **Provincial Prosecutor's Office** reserves the right to withdraw or cancel the Purchase Order, should there issues which shall arise in terms of customer service or in accordance with Annex "I" of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected supplier.

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Conforme :

CHRISTOPHER IAN C. CANUMAY

(Signature over printed name)

4-15-25

(Date)

By the Authority of the Governor

Very truly yours,

JOEFREY C. MIA FUENTES WPA

Supervising Admin. Officer

EDWIN I. JUBAHIB

Governor

(Date)

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The award is based on **Memorandum Circular No. 04 series of 2022** and **PR No. 2025042482** under Quotation No. **L20251570** opened on **April 15, 2025**

Procurement of gasoline that will be consumed of the provincial prosecutors office -2nd quarter

Grand Total Amount in Words : **EIGHTY THOUSAND FIVE HUNDRED FORTY-TWO AND XX / 100**

GRAND TOTAL : **P 80,542.00**

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CHRISTOPHER IAN R. CANUMAY

(Signature over printed name)

4-15-25

(Date)

Very truly yours,

By the Authority of the Governor

JOEFREY C. MENDOZA

Supervising Admin. Officer

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